

## Criterion VI - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1.** The governance of the institution is reflective of effective leadership in tune with vision and mission of the institution.

#### Vision

To facilitate a student-centered environment where the intellectual, cultural, social, physical and recreational needs of the students are fulfilled.

#### Mission

With a spirit of sincerity, we:

- Foster an integrated character, imbued with high moral, social, ecological and spiritual values in students.
- Respect cultural and ethnic diversity in the community.
- Set high standards of academic, professional and societal performance empower students with leadership training skills to enable them to be agents of social change.
- Equip students with global competency.
- Develop inquisitive minds to inculcate a culture of research.
- Mould teachers to be role models for students.

#### Quality Policy

We believe that education is a tremendous responsibility and not just an activity. We assume moral and social responsibility in every activity of ours as a matter of conscience. We believe in sincere, honest and committed relationships with all our stakeholders. We dedicate ourselves to improving the quality of life in our own way by adopting the highest quality standards in imparting education to match the world's best. Our dedication to education is total.

#### Objectives

- To uphold inclusive education by empowering differently challenged and underprivileged students.
- To promote opportunities to learn professional and skill-based programmes.
- To assist economically underprivileged students with financial support.
- To develop a holistic personality and instill a sense of social commitment in nation building.

**Website link:** <https://siesascs.edu.in/>

**Core Values:** <https://siesascs.edu.in/docs/uploads/62a140dc2b1535b716eaf33a1eb14034Institutional%20Core%20Values.pdf>



*Principal*  
SIES College of Arts, Science &  
Commerce (Autonomous)  
Sion (West), Mumbai - 400 022.

## Institutional Practices

The institution practices decentralization and participative management with mutual understanding and cooperation, to fulfil its institutional goals, through committees, statutory and non-statutory bodies.

**Participation of Teaching Faculty and other office bearers in decision making bodies-**

**Website link:** [https://siesascs.edu.in/about/committees\\_under\\_autonomy](https://siesascs.edu.in/about/committees_under_autonomy)

### GOVERNING COUNCIL



**SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (EMPOWERED AUTONOMOUS), SION (W), MUMBAI – 400022**

**ACADEMIC YEAR 2023-2024**

#### COMPOSITION OF THE GOVERNING COUNCIL

Category	Nature	Name
<b>Management</b>	Trust or management as per the constitution or bylaws, with the Chairman or President / Director as the chairperson	<ol style="list-style-type: none"> <li>1. Dr. V. Shankar, President of the Society.</li> <li>2. M. V. Ramnarayan, Vice-President</li> <li>3. Prof. K. Venkataramani, Hon. Secretary</li> <li>4. P. Sethuraman, Member of the Managing Council</li> <li>5. Dr. A. K. Sengupta</li> </ol>
<b>Teachers of the college</b>	Nominated by the Principal based on seniority by rotation	<ol style="list-style-type: none"> <li>1. Dr. Satish Sarfare</li> <li>2. Dr. Tara Menon</li> </ol>
<b>Educationist or industrialist</b>	Nominated by the management	Father Frazer, Former Principal of St. Xaviers College
<b>State Government Nominee</b>	Academician not below the rank of professor or state government official of Directorate of Higher Education / State Council of Higher Education	Dr. Keshav Tupe – Jt Director
<b>University Nominee</b>	Nominated by the University	Prof. Shivaji D. Sargar
<b>Principal of College</b>	Ex-Officio	Dr. Uma Shankar

# ACADEMIC COUNCIL



SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (EMPOWERED AUTONOMOUS), SION (W), MUMBAI – 400022

ACADEMIC YEAR 2023-2024

## COMPOSITION OF ACADEMIC COUNCIL

No.	Category	Nature	Name
1	The Principal	Chairman	Dr. Uma Shankar
2	Heads of Departments	Members	1. Mr. Kiran Nabar 2. Ms. Pallavi Rege 3. Mr. Shekar Iyer 4. Dr. Deepali Kothekar 5. Dr. Satish Sarfare 6. Dr. Tara Menon 7. Mr. Manoj Singh 8. Ms. Sudha B. 9. Mr. Saravanan Nadar 10. Dr. Vaneeta Raney 11. Dr. Rashmi Bhure 12. Dr. Lakshmi Muthukumar 13. Ms. Varsha Mulay 14. Mr. Dinesh Pathak 15. Dr. Shruti Pandey 16. Ms. Shama Todurkar 17. Mr. Roy Mathew 18. Dr. Mahavir Gosavi 19. Dr. Kamala Srinivas 20. Ms. Gita Paluskar 21. Dr. Abuzar (Data Science) 22. Dr. Vishnuprasad (Env.Science)
3	Four teachers	Senior teachers representing different categories of the teaching staff	1. Ms. Biju Ramesh 2. Ms. Maria Fernandes 3. Mr. Santosh kataria 4. Ms. Nitya Mahajan
4	Four Experts	Not less than four experts / academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Scientists, etc. to be	1. Mr Vijay Subramanian, Director, (M&A) Cognizant 2. Dr. Hrushikesh Soman, Director – Symbiosis Institute 3. Prof. K. Venkataramani 4. Ms. Nandini G. Menon



		nominated by the Governing Body	
5	University Nominees	Three nominees of the university not less than Professors	1. Dr. Anushree Lokur 2. Dr Dnyaneshwar Maruti Doke 3. Dr. Kalkoti Gopal Krishnarao
6	Member Secretary	A faculty member nominated by the Principal	Ms. Vaishali Falmikar

## FINANCE COMMITTEE



**SIES COLLEGE OF ARTS, SCIENCE AND COMMERCE, (EMPOWERED AUTONOMOUS), SION (W), MUMBAI – 400022**

**ACADEMIC YEAR 2023-2024**

### COMPOSITION OF FINANCE COMMITTEE

Sr. No.	Category	Position	Name
1	Principal	Chairman	Dr. Uma Shankar
2	Member	Governing body nominee	M. V. Ramnarayan
3	Principal Nominee	Senior Teacher	Mr. Kiran Nabar
4	Member	Finance officer/ accounts officer of college	Mr Vijay Sawnt

## EXAMINATION CORE COMMITTEE & SUB-COMMITTEE

### EXAMINATION CORE COMMITTEE

Ms. Vaishali Falnikar -Controller of Examination (COE)  
Dr. Vanita Banjan-Joint Controller of Examination (Jt. COE)  
Ms. Nitya Mahajan- Deputy COE (COMMERCE)  
Ms. Sudha B.- Deputy COE (UNAIDED)  
Dr. Santosh Kataria Deputy COE (SCIENCE)  
Dr. Deepali Kothekar Deputy COE (PG SCIENCE)

### EXAMINATION SUB-COMMITTEE

Ms. Maria Fernades  
Dr. Madhavan Gopalan  
Dr. Nitin Mirgane  
Dr. Seema C.  
CA Avin Shah  
Ms. Vrushali Gupte  
Ms. Ashwini Deshpande  
Mr. Sampath S.  
Dr. Shailesh Kumar Dubey  
Ms. Biju Ramesh  
Dr. Subi Yoosuf  
Ms. Maya Nair  
Mr. Anand Amberdekar  
Mr. Mahesh Falake  
Mr. Santosh Tiwari  
Dr. Vishnu Prasad  
Dr. Vanita Raney  
Ms. Carol Braggs  
Ms. Pracheta Salunkhe  
Ms. Supriya Shetty

## College Development Cell

Sr.no	Name
1	Mr.P Sethuraman Chairmans' Nominee
2	Mr. M V Ramnarayan Hon.Secretary- SIES
3	Dr.Jayshree Ramesh Nominated- Education
4	Mr.Ramesh Ganesh Nominated-Industry
5	Dr.Seema Mishra Nominated- Research
6	Mr.Sachin Rajagopalan Nominated- Social Service & Alumnus
7	Dr.Satish Sarfare (HOD-Zoology-Nominated by Principal)
8	Dr.Tara Menon ( Teaching staff Representative)
9	Dr.Vanita Banjan ( Teaching staff Representative)
10	Prof.Pallavi Rege ( Teaching staff Representative)
11	Mr.Virendra Diwakar (Non-Teaching staff Representative)
12	Dr.Kamala Srinivas ( Co-ord. IQAC)
13	Ms. Nirlok Shetty ( Student representative)
14	Dr. Uma M Shankar ( Principal & Secretary)

### 25 Board of Studies

**Weblink:** <https://siesascs.edu.in/docs/committees/49a8fe78a61260e7966c340a722c1665Board%20of%20Studies.pdf>

### GENDER SENSITIZATION CELL

1. Dr. Rupali Vaity (Convener)
2. Ms. Shama Todurkar
3. Mr. Anand Ambardekar
4. Ms. Carol Braggs
5. Ms. Neha Bhapardekar
6. Mr. Ninad Shinde Students' Representative
7. Ms. Ashwini M Students' Representative

### Anti-Ragging Committee

1. Ms. Pallavi Rege
2. Dr. Santosh Katariya

## **Internal Quality Assurance Cell (IQAC)**

### **Core Members**

1. Dr. Uma Maheshwari Shankar (Principal) Chairperson
2. Ms. Geeta Paluskar- Coordinator
3. Dr. Kamala Srinivas - Joint Coordinator
4. Mr Vinod Menon (Vice Principal)
5. Dr. Rashmi Bhure (Vice Principal)
6. Dr. Satish Sarfare (Vice Principal)
7. Dr. Tara Menon (Vice Principal)
8. Mr. Raghavendra L. (Registrar)
9. Dr. Antonnete Lobo (Librarian)
10. Dr. Lakshmi Muthukumar (Associate Professor, English Dept.)
11. Dr. Vanita Banjan (Associate Professor, politics Dept.)
12. Ms. Nitya Mahajan (Associate Professor, Commerce dept)
13. Ms. Maria Fernandes (Associate Professor, Commerce Dept)
14. Dr. Deepali Kothekar (Associate Professor, Biochemistry Dept)
15. Dr Mahavir Gosvi (Associate Professor, Botany Dept)
16. Dr Neeraja Tutakane (Assistant Professor. Botany Dept)
17. Dr. Rupali Vaity (Assistant Professor, Zoology depot)
18. Dr Pramod Ghogare (Assistant Professor, Microbiology Dept)
19. Mr. K. A.Viswanathan (President, SIES PSA) Alumni Member
20. Dr. Nina RoyChoudhari (Principal, SIES College of Commerce and Economics, Sion E)  
Representative, Local Society
21. Prof. Venkataramani Management Representative
22. CA. Sekar Natarajan Industrialist
23. Ms. Kavya Pillai (Secretary, Cultural Committee) Student Representative

### **IQAC Sub-team members**

Dr. Neeraja Tutakane	Dr. Ajinkuya Gaikwad
Dr. Pramod Ghogare	Mr. Sampath S.
Ms. Maya Nair	Mr. Krishnan R
Ms. Shama Todurkar	Mr. Siddhant Marathe
Dr. Shruti Pandey	
Dr. Subi Yoosuf	
Dr. Pallavi Roy Tiwari	
Mr. Anoop Varghese	
Dr. Vishal Dev Ashok	
Mr. Kirtikumar B.	
Mr. Saravanan Nadar	
Ms. Seema Jadhav	
Ms. Vidya Hariharan	

## Criteria wise work distribution

Criteria	Head	Team Members
I	Dr. Lakshmi Muthukumar	Maya Nair, Anoop V, Siddhant, Tejas
II	Ms. Geeta Paluskar, Dr. Vanita Banjan,	Dr. Neeraja T, Shama K, Dr. Vishal D, Maheshwar F, Dr. Ajinkya Gaikwad
III	Dr. Deepali K	Dr. Pallavi Roy, Dr. Pramod G, Dr. Madhavan G
IV	Ms. Nitya Mahajan	Dr. Annie Lobo, Dr. Shruti P, Ms. Vidhya H,
V	Dr. Mahavir Gosavi, Dr. Rupali Vaity	Dr. Subi Y,
VI	Dr. Kamala Srinivas	Sampath S, Leeba, Heena, Jessica, Pracheta
VII	Ms. Maria Fernandes	Dr. Aarti M, Mr. Krishnan

### IQAC Members to keep the records up-to-date

Sr. No.	Names of the members	Docs/records to be kept
1	Dr. Shruti P, Vidhya H	IQAC Minutes of the meeting
2	Priyanka	To generate Feedback forms of stakeholders, analyze & prepare report
3	Ms. Sudha B, Priyanka	To generate SSS, Students' feedback on teachers, analyze & prepare report
4	Anoop V, Maya Nair	First Year syllabi all courses upload on website, check before uploading all courses do mention course outcomes
5	Geeta, Kamala, Aarti Maria, vidya shruti	POs, PSOs all programs upload on website IQAC activity reports

### CAS Committee to ensure smooth functioning of Teachers Promotion process

CAS Committee Members	Role
Rashmi Bhure	Internal Screening
Geeta Paluskar	Internal Screening
Kamala Srinivas	Internal Screening
Maria Fernandes	Internal Screening
Vaishali Falnikar	Internal Screening
Aarti Muley	Appraisal form
Rupali Vaithy	Appraisal form
Madhavan Gopalan	Appraisal form
Nitin Mirgane	Appraisal form

## NEP Implementation Committee


Sr. No.	Names of Faculty	Designation
1	Dr. Uma Shankar	Principal
2	Dr. Rashmi Bhure	Vice Principal & Nodal Officer
3	Dr. Satish Sarfare	Vice Principal
4	Dr. Tara Menon	Vice Principal
5	Ms. Geeta Paluskar	IQAC Coordinator
6	Dr. Kamala Srinivas	IQAC Joint Coordinator
7	Dr. Mahavir Gosavi	IQAC Joint Coordinator
8	Ms. Vaishali Falnikar	Controller of Examination
9	Ms. Nitya Mahajan	Convenor, Time-Table Committee
10	Mr. Kiran Nabar	Head, Department of Physics
11	Dr. Varsha Muley	Head, Department of History
12	Mr. Shekar Iyer	Head, Department of Chemistry
13	Dr. Deepali Kothekar	Head, Department of Biochemistry
14	Dr. Lakshmi Muthukumar	Head, Department of English
15	Dr. Dinesh Pathak	Head, Department of Hindi
16	Dr. Shruti Pandey	Head, Department of Economics
17	Dr. Pramod Ghogare	Head, Department of Microbiology
18	Dr. Manoj Singh	Head, Department of Computer Science
19	Ms. Sudha B	Head, Department of Information Technology
20	Ms. Shama Todurkar	Coordinator, Department of Psychology



## Institution's Procedure to implement NEP 2020

1. The Internal Quality Assurance Cell initiated and organized 7 Staff meetings as listed below:
  1. Implementation of NEP PG Courses (MSc Programmes), 15<sup>th</sup> May 2023
  2. Finalize credit structure for UG & PG programmes under NEP, 29<sup>th</sup> May 2023
  3. Workload under NEP, 10<sup>th</sup> July 2023
  4. Discuss Practical batches for FYBSc courses under NEP, 28<sup>th</sup> July 2023
  5. Finalize MSc-I exam pattern/scheme under NEP, 19<sup>th</sup> August 2023
  6. NEP Information (course structure adopted by the institution) to be given to Joint Director's Office, 23<sup>rd</sup> August 2023
  7. NEP implementation for SYBSc and MSc – II, 21<sup>st</sup> December 2023
  
2. Organized
  1. Seminar on NEP for Non-Teaching Staff by Dr. Satish Sarfare, Vice Principal, 13<sup>th</sup> October 2023
  2. Guest Lecture by Dr. Sengupta on NEP for Students, 13<sup>th</sup> December 2023



  
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Dr. Uma Shankar  
Principal